

TETBURY PROBUS CLUB

CONSTITUTION

PURPOSE AND STATUS

To provide regular meetings for retired professional and businessmen who are looking for the opportunity to meet others in similar circumstances. The Club shall be known as Tetbury Probus Club and is non-political and non-sectarian.

MEMBERSHIP

Is open to all professional men and businessmen who have wholly or partially retired. An applicant for membership must be introduced by an existing member and his application approved by the Committee. The total membership must not exceed 50. All members to be given a copy of the constitution when joining.

GUESTS

Members may introduce gentlemen guests, but none may attend more than three meetings in a Calendar year.

COMMITTEE AND GENERAL MEETINGS

An Annual General Meeting (AGM) shall be held on the first Thursday in February at a time and place decided by the Committee. The Secretary must call a Special General Meeting if asked to do so by the Committee or if asked in writing by not less than five members. It may be held as part of a regular members' meeting. At least three weeks' oral or written notice of a General Meeting must be given and it may be given at a Members' regular Meeting.

A Chairman, Vice-Chairman, Secretary, Treasurer and Speaker Secretary shall be appointed at AGMs. They shall comprise the Committee responsible for managing the Club's affairs. Any three of them constitute a quorum at Committee Meetings.

Assistants to the Secretary, Treasurer, and Speaker Secretary and members in charge of Archives and Catering may also be appointed at AGMs and if appointed, are also members of the Committee.

All appointed positions are honorary. All appointees shall automatically retire at the next AGM. but be eligible for re-election, in the case of the Chairman for a second consecutive year only.

Except for a Resolution to wind up, all matters, whether at a General or Committee Meeting, shall be decided by a simple majority of members present and voting. If votes are equal, the Meeting's Chairman shall have a second or casting vote.

LIFE PRESIDENT

A position of Honorary Life President may be filled by the Committee and ratified at a General Meeting

MEMBERS' MEETINGS

Regular meetings shall be held on the first, third and, if any, fifth Thursdays of each month, unless decided otherwise by the Committee or unless reasonable notice has been given to members of a function replacing a regular meeting. Meetings will normally start with refreshments from 10 a.m. and finish at noon.

SUBSCRIPTIONS.

The Subscription and the date or dates for payment shall be reviewed at each AGM.

ACCOUNTS.

An Income and Expenditure Account for each Calendar year shall be examined and approved by a person appointed by the committee, but the person appointed shall not be a member of the committee. The Account shall then be presented by the Treasurer for adoption at the next AGM.

FUNDS

All Club Funds shall be paid into a separate account in the Club's name at a Bank, Building Society or other Financial Institution approved by the Committee. All cheques, or other authorities to withdraw funds, shall be signed by any two of the group of members of the Club who, for the time being, have been selected by the Committee for this purpose.

WINDING UP

Any Resolution to wind up the Club must be passed at a General Meeting by at least two-thirds of the members present and voting. Any assets left after paying off any liabilities shall be disposed of as that meeting decides.

This version of the Constitution was approved at the Annual General meeting held on 18th January 2024.

Signed: Phil Jefferson *Phil Jefferson*_____ Chairman

Dated: 28/01/2024 _____